

Risk Assessment: Venue Safety Information

Venue name	Australia Walkabout Wildlife Park			
Location	Darkinjung Road, Calga, NSW 2250			
Phone number	(02) 43751100	Fax number	(02) 43751257	
Web address	www.walkaboutpark.com.au	e-Mail address	info@walkaboutpark.com.au	
Insurance	Does the venue have public liability cover? Yes <input checked="" type="checkbox"/>			
Activity/program	Recommended age/fitness level/ prerequisite skills	Staff accreditation/ competence	Potential risks	Control Strategies
Bush walking Bush management projects Indigenous animal watching - mammals, frogs, reptiles, birds Indigenous animal feeding - mammals, frogs, reptiles, birds Yabbie fishing Camping and overnight survival programmes Workshops (various) to do with bush, animals, feral management, eco-balance, culture and history	Suitable for all ages The park does cater for students with special needs Programmes are tailored for age, syllabus and any special needs	Park management hold appropriate tertiary qualifications Park staff are trained in bush safety At least one first aid qualified staff member is on duty at all times	Injury from a fall Injury from bush over-growth Injury from indigenous animal Insect stings and bites Allergic reaction to insect stings or bites Water-related incidents Sunburn	Bush Bushwalks are on official tracks only Bush tracks constantly maintained Tracks have handrails and steps as needed General Tours are guided by suitably trained park staff Animals The park has not introduced free-ranging animal species with known aggressive characteristics e.g. the male wallaroo (note naturally occurring species like snakes are present in the park as the park is natural Australian bush) Free-ranging animals monitored for aggressive behaviour and isolated or removed if identified Allergies Adults are asked to provide information to the park on at-risk students including those with allergies and those with other special needs Water The dam is very small and shallow with graduated sides, with a small waterfall but no steep slopes

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Activity/program <i>Please list</i>	Potential risks <i>List hazards/risks related to each activity/program and the venue</i>	Control Strategies <i>Outline strategies for ensuring visitor safety for this potential risk</i>
Bushtucker and bush medicine harvesting	As above and Students eating toxic plants either on the tour or subsequently	As above and Toxicity, allergy, safety and consequences briefing is provided by guides before, during and after the tour using language appropriate for the age and intellectual level of the group
Barbeque	Open flame and gas-bottle handling risks	Park staff (or supervising adults if park staff are satisfied that they understand how to minimise the risks) do the BBQ'ing
Aboriginal music and dance workshop Aboriginal and art and craft workshops	Low risk	Low risk
Campfire and campfire cooking	Fire risks	Campfire is in controlled area, park staff (or supervising adults if park staff are satisfied that they understand how to minimise the risks) are in attendance at all times. Fire is fully extinguished by park staff once activity is completed
Games and activities	Injury from a fall	Games and activities are selected to be age- and physical ability-appropriate, with safety as the number one priority The environment is selected to minimise chance of accidental injury

Equipment <i>List any equipment, including personal protective equipment, to be provided for use during the activities/programs.</i>	
Full first aid kit available at visitors' centre at all times.	First aid kit with essential items like immobilisation bandages carried by park staff at all times.
Fire protection equipment including extinguisher and safety blanket.	Four-wheel drive vehicle available in case evacuation is required.
Spider and snake anti-venom is not kept on site as administration of anti-venom should be done under medical supervision. As per best practice, park staff are trained in snakebite first aid.	Emergency numbers are on hand and all staff carry mobile phones and/or two-way radios to ensure constant communication in event of emergency.
	<i>Is all equipment at the venue maintained in accordance with the OHS Regulation and appropriate standards?</i> Yes <input checked="" type="checkbox"/>

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Other requirements <i>Where relevant, list other requirements such as clothing, footwear and sunscreen, that participants are required to bring. Indicate if any items are provided by the venue</i>	Teachers should tell students to wear appropriate clothing (closed shoes, long pants, hats, sunscreen).	
	Sunscreen and insect repellent are available at the park on request.	
	Teachers should ensure each student has a bottle suitable for carrying water. While bottled water can be bought at the park, water bottles or bottle holders with a shoulder or belt strap are highly recommended for walks, especially in the hot season.	
Supervision/services <i>List services provided by venue staff including briefings, guided tours, supervision of activities etc</i>	Teachers should listen carefully to the safety briefing by park staff on arrival, and monitor and require that all students adhere to park staff instructions. Briefings before and during tours and activities cover topics such as the animals, bush and water sense and 'what to do in an emergency'.	
	Teachers must ensure that there are sufficient responsible adults with the group to supervise the students including during activities. Teachers, and other adults accompanying group for the purpose of supervising the group, are expected to actively supervise the students.	
	Park staff are all trained in bush safety and for the activities to which they are assigned.	
Access	<i>Are access to and egress from the premises safe and without risk to health?</i>	Yes <input checked="" type="checkbox"/>
	<i>Is the venue wheelchair accessible?</i>	Yes <input checked="" type="checkbox"/>
	<i>Are disabled toilets available?</i>	Yes <input checked="" type="checkbox"/>
Emergencies	<i>Are emergency procedures in place in the venue?</i>	Yes <input checked="" type="checkbox"/>
	<i>Are staff trained to deal with emergency situations?</i>	Yes <input checked="" type="checkbox"/>
Construction/ Maintenance/ Repair	<i>Are licensed personnel used for all construction, maintenance and repair work?</i>	Yes <input checked="" type="checkbox"/>
First Aid	<i>Are first aid kits available for each activity?</i>	Yes <input checked="" type="checkbox"/>
	<i>Is there a trained first aid officer at the venue?</i>	Yes <input checked="" type="checkbox"/>
	<i>Is a first aid room available?</i>	No <input checked="" type="checkbox"/>
Child-related employment	<i>Are employees of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998 and the Child Protection (Prohibited Employment) Act 1998? No <input checked="" type="checkbox"/> <u>Teachers required to accompany students at all times</u></i>	
	<i>If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?</i>	<u>Not applicable</u>
	<i>If your organisation is registered with an Approved Screening Agency in NSW, have all paid staff undergone employment screening?</i>	<u>Not applicable</u>
	<i>Have all staff, paid and unpaid, completed a Prohibited Employment Declaration?</i>	<u>Not applicable</u>
	<i>If unsure about the status of your organisation or these legislative requirements, contact should be made with the Employment Screening Unit of the NSW Department of Education and Training on (02) 9836 9200."</i>	